

AN ORDINANCE

99843

AUTHORIZING THE INTERIM CITY MANAGER OR HIS DESIGNEE TO EXECUTE A CONTRACT WITH DEER OAKS EAP SERVICES IN AN ESTIMATED ANNUAL AMOUNT OF \$101,977.00 TO PROVIDE AN EMPLOYEE ASSISTANCE PROGRAM FOR ALL NON-UNIFORMED ACTIVE CITY EMPLOYEES AND THEIR ELIGIBLE FAMILY MEMBERS FOR EVALUATION, ASSESSMENT AND SHORT-TERM COUNSELING SERVICES, FOR THE PERIOD BEGINNING JANUARY 1, 2005 AND ENDING DECEMBER 31, 2007; AND AUTHORIZING TWO (2) ONE (1) YEAR EXTENSIONS, SUBJECT TO AND CONTINGENT UPON FUNDING AND APPROVAL BY CITY COUNCIL.

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WHEREAS, the City's Employee Benefits program has included an Employee Assistance Program (EAP) for non-uniformed active City employees and their eligible family members since August 1, 1999 that includes evaluation, assessment and short-term counseling services; and

WHEREAS, the Human Resources Department issued a Request for Proposal (RFP) for Combined Health Benefits, which included EAP services, to which the City received sixteen (16) responses; and

WHEREAS, five (5) finalists were interviewed by a selection committee composed of representatives from various City departments as well as the firefighters' and police officers' unions, civilian employees' associations, and City retirees' association; and

WHEREAS, the criteria used during the RFP process included responsiveness to the RFP, proposed service plan, pricing schedule, background and capability, and SBEDA participation; and

WHEREAS, as a result of the RFP process, the staff recommends that Deer Oaks EAP Services be awarded the contract to provide EAP services; **NOW THEREFORE**:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The Interim City Manager or his designee is hereby authorized to execute a contract with Deer Oaks EAP Services to provide Employee Assistance Program


services for non-uniformed active City employees and their eligible family members. The contract shall be executed for an initial (3) year term, beginning January 1, 2005, and ending December 31, 2007, and shall each include an option for the City to extend said contract for two (2) additional one (1) year terms. The option of the City to extend the contract for two (2) additional one (1) year terms is hereby authorized, subject to funding and approval by City Council. A copy of said contract, in substantially final form, is attached hereto as Exhibit A. The terms and conditions of said contract are hereby approved. A copy of the Request for Proposal and the proposal submitted by Community First Health Plans, Inc. will be on file in the Human Resources Department.

SECTION 2. The amount of \$76,482.75 will be encumbered in Fund 75-006000, Employee Wellness Program, in Cost Center 100701001, G/L Account 5201040, and will be made payable to Deer Oaks EAP Services.

SECTION 3. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director, subject to concurrence by the Interim City Manager or the Interim City Manager's designee, correct allocation to specific cost centers, G/L account numbers, and fund numbers as necessary to carry out the purpose of this Ordinance.

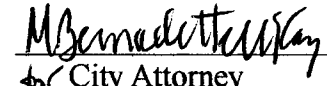
SECTION 4. This ordinance shall be effective on and after the tenth day after passage hereof.

PASSED AND APPROVED this 7th day of October, 2004.


M A Y O R
EDWARD D. GARZA

ATTEST:


City Clerk

APPROVED AS TO FORM: 
City Attorney